event, or default and includes the last day of the period unless it is a Saturday, Sunday, or legal holiday observed by the Federal government, in which event it includes the next business day. When the period of time allowed is less than seven days, intermediate Saturdays, Sundays, and legal holidays observed by the Federal government are excluded from the computation.

- (b) The period of time for filing any responsive pleading or papers is determined by the date of receipt (as defined in §150.401) of the submission to which a response is being made.
- (c) The ALJ may grant extensions of the filing deadlines specified in these regulations or set by the ALJ for good cause shown (except that requests for extensions of time to file a request for hearing may be granted only on the grounds specified in section § 150.405(b)).

§ 150.431 Acknowledgment of request for hearing.

After receipt of the request for hearing, the ALJ assigned to the case or someone acting on behalf of the ALJ will send a letter to the parties that acknowledges receipt of the request for hearing, identifies the docket number assigned to the case, provides instructions for filing submissions and other general information concerning procedures, and sets out the next steps in the case.

§150.435 Discovery.

- (a) The parties must identify any need for discovery from the opposing party as soon as possible, but no later than the time for the reply specified in \$\frac{1}{2}\$150.437(c). Upon request of a party, the ALJ may stay proceedings for a reasonable period pending completion of discovery if the ALJ determines that a party would not be able to make the submissions required by \$150.437 without discovery. The parties should attempt to resolve any discovery issues informally before seeking an order from the ALJ.
- (b) Discovery devices may include requests for production of documents, requests for admission, interrogatories, depositions, and stipulations. The ALJ orders interrogatories or depositions only if these are the only means to de-

velop the record adequately on an issue that the ALJ must resolve to decide the case.

- (c) Each discovery request must be responded to within 30 days of receipt, unless that period of time is extended for good cause by the ALJ.
- (d) A party to whom a discovery request is directed may object in writing for any of the following reasons:
- (1) Compliance with the request is unduly burdensome or expensive.
- (2) Compliance with the request will unduly delay the proceedings.
- (3) The request seeks information that is wholly outside of any matter in dispute.
- (4) The request seeks privileged information. Any party asserting a claim of privilege must sufficiently describe the information or document being withheld to show that the privilege applies. If an asserted privilege applies to only part of a document, a party withholding the entire document must state why the nonprivileged part is not segregable.
- (e) Any motion to compel discovery must be filed within 10 days after receipt of objections to the party's discovery request, within 10 days after the time for response to the discovery request has elapsed if no response is received, or within 10 days after receipt of an incomplete response to the discovery request. The motion must be reasonably specific as to the information or document sought and must state its relevance to the issues in the

§ 150.437 Submission of briefs and proposed hearing exhibits.

- (a) Within 60 days of its receipt of the acknowledgment provided for in §150.431, the respondent must file the following with the ALJ:
- (1) A statement of its arguments concerning CMS's notice of assessment (respondent's brief), including citations to the respondent's hearing exhibits provided in accordance with paragraph (a)(2) of this section. The brief may not address factual or legal bases for the assessment that the respondent did not identify as disputed in its request for hearing or in an amendment to that request permitted by the ALJ.